

JOB DESCRIPTION

DATE	May 2021	DEPARTMENT	TOD: Lighting, Video & SFX
APPROVED BY	Anton Montaut Technical Director	REPORTS TO	Head of Lighting Video & SFX



Assistant Head of Lighting, Video and Special Effects

Reporting to the Head of Lighting, the Assistant Head of Lighting is responsible for working as part of the Lighting Team to install, maintain and operate lighting, electrical, video and special effects show elements and systems in a safe and consistent manner for La Perle. The Assistant Head of Lighting, Video and Special Effects may participate in show operations if required and assist with strategies to ensure a safe working environment at all times.

Roles and responsibilities

Specific Job Functions –

- Responsible for overseeing the lighting, video and special effects department during work calls as directed by the Head of Lighting
- Oversee Show Operations and Training
- Assist the HOD in Purchasing Coordination and Stock Control, CMMS (FIIX), SOP's, Risk Assessments, Dark maintenance planning, updating maintenance and inspection records.
- Assist the Head of Lighting in all tasks related to planning and managing staff requirements and schedules.
- Ensure that lighting equipment is correctly preset and keep the programming consistent with the show concept.
- Train in and operate Department show tracks for performances and artist training.
- Work alongside the maintenance team to maintain lighting equipment and systems, update maintenance and inspection records.
- Maintain a safe working environment by conforming to all established safety policies and procedures. Participate in all required safety and emergency rescue procedure trainings. Work with the team in developing rescue and safety strategies.
- Lead and manage special projects which include, but are not limited to, the research and development of equipment upgrades and implementation.
- Maintain a flexible schedule for work calls, special events, rehearsals, training, maintenance and show performances.
- Develop a thorough knowledge of all equipment specific to the production.
- Act as an ambassador for the company and uphold its values.
- Assume the position and responsibility in the absence of the Head of Lighting.
- Assist the Head of Lighting in hiring new technical staff, personnel development incentives and evaluations.
- Perform other tasks and carry out projects as assigned by the Head of Lighting.

Qualifications and Experience

Qualifications –

- College diploma (or degree) in live entertainment or theatre production (or equivalent work experience).

Essential

- 4+ years as a senior show technician on large scale productions.
- 2+ years of lighting management in a theatre, acrobatic or dance show environment.
- Electrical and Electronics knowledge
- experience at working at heights.
- In-depth knowledge of Moving Lights and LED Systems
- GrandMA2 Console Operation
- Managing entertainment control networks
- Logical fault finding of complex systems
- Personnel management experience.
- Financial and Purchasing experience.
- Flexibility, autonomy, team player.
- Good time management
- Good communication skills.
- Good organizational skills.
- Conflict management skills.
- Fluent in English (Written, Spoken) is required.
- Ability to handle contingencies and work well under pressure.

Desirable

- Computer knowledge in WYSIWYG, FocusTrack and other specialty lighting programs.
- Clay Paky fixture servicing
- Available to work full time and to work in foreign countries.
- Fluent in Arabic is an asset.
- Knowledge of Microsoft software for Windows.
- PADI Dive Certification or desire to learn to dive. (Training Provided)
- IRATA certification or desire and ability to receive IRATA certification. (Training Provided)
- Use of VYV Photon Systems (Training Provided)
- Use of Disguise (D3) Video Systems (Training Provided)